

Players

302040

Section I - Club Officers

Name	E-mail	Title	Class Year
Alexander Karcher	karcha@rpi.edu	Sound Chair	Junior
Andrew Fasano	fasana@rpi.edu	Webmaster	Senior
Andrew Moberg	mobera@rpi.edu	Set Chair	Junior
Austin Selick-Bottos	selica@rpi.edu	Technical Director	Senior
Brigid Angelini	angelb2@rpi.edu	Secretary Historian	Junior
Emily DiMambro	dimame@rpi.edu	Costumes Chair	Sophomore
Jed Kundl	kundlj@rpi.edu	Lights Chair	Senior
Jocelyn Griser	grisej@rpi.edu	Business Manager	Sophomore
Linda Quartner	quartl@rpi.edu	President	Senior
Madeline Heller	hellem@rpi.edu	Hair & Makeup Chair	Senior
Mary DAmico	damicm@rpi.edu	SARP	
Nora Rogers	rogern3@rpi.edu	Properties Chair	Junior
Rebecca Calvanico-Weinstein	calvar@rpi.edu	Membership Chair	Senior
Ryan Kutler	kutler@rpi.edu	Set Shop Chair	Senior
Taylor Turner	turnet4@rpi.edu	Stage Chair	Sophomore

Section II - Membership History

	FY	FY	2013 Actual	2014 Forecast
Undergrad			127	144
Graduate			0	1
Waived			0	0
Fac/Staff			1	4
Non-RPI			1	11
Total	0	0	129	160

Section III - Club Purpose

The purpose of the RPI Players is to foster an interest in all phases of the theater among RPI students and the surrounding community, and to provide theatrical entertainment for those same communities.

-RPI Players Constitution

Section IV - Current Club Activities

This past Fall, the RPI Players produced two plays: "Much Ado About Nothing" (our Fall mainstage show) and "But Why Bump Off Barnaby?" (our Fall side show). Producing both shows simultaneously gave the opportunity for a large number of our club members to take part in theater activities in the RPI Playhouse and we were able to present our work to the RPI community.

For the Spring semester, we are looking forward to producing an "Evening of Performance 2013", which opens February 15th, as well as producing this season's spring musical, "Curtains", which opens April 19th.

Along with our three main productions of the year, we have been working with other departments and clubs on campus to produce additional events. This year, the organization worked with the Office of the First Year Experience to produce a Navigating Rensselaer and Beyond event in August. This allowed approximately 80 first year students to work in the Playhouse for three days and completely produce two one-act plays, which were performed at the end of NRB week in the Playhouse. This program was very successful, and we were able to encourage many first year students to continue working with the RPI Players.

Last spring we hosted the concert and dance for Genericon, as well as a few workshops, in the Playhouse. We plan to do so again this spring.

In total, the 83rd season has so far been a great success, and we look forward to continuing on that route.

Section V - Goals and Programs for FY2014

Goal A: To Produce a Straight Play during the Fall Semester

Program 1: Scripts and Royalties

Program 2: Professional Fees

Program 3: Concessions

Program 4: Playbills

Program 5: Theater Production Expenses

Program 6: Ticket Income

Program 7: Show Publicity

Goal B: To Produce An Evening of Performance in the Winter months

Program 1: Scripts and Royalties

Program 2: Professional Fees

Program 3: Concessions

Program 4: Playbills

Program 5: Theater Production Expenses

Program 6: Ticket Income

Program 7: Show Publicity

Goal C: To produce a musical during the spring semester

Program 1: Scripts and Royalties

Program 2: Professional Fees

Program 3: Concessions

Program 4: Playbills

Program 5: Theater Production Expenses

Program 6: Ticket Income

Program 7: Show publicity

Goal D: To support theater on the RPI Campus

Program 1: Membership Events

Program 2: Theater Slams

Program 3: Reception Funding

Program 4: Second Fall Production

Goal E: To operate a theater group

Program 1: Office Supplies and Correspondence

Program 2: Set Shop Expenses

Program 3: Lighting Consumables

Program 4: Sound Consumables

Program 5: Make-Up Consumables

Program 6: Work Party Food

Program 7: TANYS Adjudication

Program 8: Season Tickets

Goal F: To obtain new members, train current members, and encourage alumni involvement

Program 1: Alumni and Membership Mixers

Goal G: To publicize our performances to increase attendance and participation

Program 1: Marquees, Flyers, and Posters

Program 2: Polytechnic Advertisements

Section VI - Realization of Goals and Programs

Goal A: To Produce a Straight Play during the Fall Semester

Program 1: Scripts and Royalties

This line is used to pay for scripts and royalty fees as required by law. The amount listed is reflective of actual historical costs and is consistent with previous approved amounts.

CLASS KGA: Communiversity

Line #	Description	Quantity	Unit Price	Extended Price
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009	Royalties and scripts, as required by law	1	\$700.00	\$700.00
009	Royalties and scripts, as required by law	1	\$700.00	\$700.00
Total Expense				\$700.00 \$700.00
Total Income				\$0.00 \$0.00
Total Subsidy				\$700.00 \$700.00

Program 2: Professional Fees

Attracting a director requires that we set a salary this is commensurate with those offered by other local community theaters.

CLASS KGA: Professional Development

Line #	Description	Quantity	Unit Price	Extended Price
047	Directors salary	1	\$1,500.00	\$1,500.00
047	Directors salary	1	\$1,500.00	\$1,500.00
Total Expense				\$1,500.00 \$1,500.00
Total Income				\$0.00 \$0.00
Total Subsidy				\$1,500.00 \$1,500.00

Program 3: Concessions

We provide our audience with food and drink during intermission. The prices for the items sold at concessions depends on the expenses for the pre-purchase concessions.

Both lines are consistent with last year's budget. Based upon records from the last several straight plays, more than a \$150 profit from concessions is an unreasonable goal.

CLASS KGA: Communitiversity

Line #	Description	Quantity	Unit Price	Extended Price
RU0	Concessions income	1	\$350.00	\$350.00
RU0	Concessions income	1	\$350.00	\$350.00
114	Pre-purchase concessions	1	\$200.00	\$200.00
114	Pre-purchase concessions	1	\$200.00	\$200.00

	Total Expense	\$200.00
		\$200.00
	Total Income	\$350.00
		\$350.00
	Total Subsidy	-\$150.00
		-\$150.00

Program 4: Playbills

Playbills and lobby photos are production specific expenses. Playbills provide the audience with information about the theater, show, cast, and crew. In order to properly represent our casts and production crews, we are continuing to budget for 16-page playbills. Lobby and publicity photos are used in the lobby of the Playhouse to identify actors and also to send to various local papers for publicity. The cost of video production is based on RPI TV's pricing, who we use to videotape our shows.

CLASS KGA: Cultural Development / Arts / Electronic Media

Line #	Description	Quantity	Unit Price	Extended Price
009	Lobby and Publicity Photos	1	\$30.00	\$30.00
009	Lobby and Publicity Photos	1	\$30.00	\$30.00
040	Playbill Printing (16pp* \$1 per unit* 100 units*5 shows= 500 units)	1	\$500.00	\$500.00
040	Playbill Printing (16pp* \$1 per unit* 100 units*5 shows= 500 units)	1	\$500.00	\$500.00
047	Video tape for our archives	1	\$100.00	\$100.00
047	Video tape for our archives	1	\$100.00	\$100.00
Total Expense				\$630.00
				\$630.00
Total Income				\$0.00
				\$0.00
Total Subsidy				\$630.00
				\$630.00

Program 5: Theater Production Expenses

Each year, we budget for a total amount of money for general show expenses. After designers and directors have worked together with the producer and the Business Manager, a vision of the show is developed, and specific show expenses are appropriated. These include expenses such as set construction, costumes, lighting, properties, etc. Since the needs of each department vary on a show by show basis, we feel it is best to continue to use this method, which has worked very well for us in the past.

CLASS KGA: Cultural Development / Arts / Electronic Media

Line #	Description	Quantity	Unit Price	Extended Price
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009	Payment for expenses accrued during the production	1	\$2,500.00	\$2,500.00
009	Payment for expenses accrued during the production	1	\$2,500.00	\$2,500.00
Total Expense				\$2,500.00 \$2,500.00
Total Income				\$0.00 \$0.00
Total Subsidy				\$2,500.00 \$2,500.00

Program 6: Ticket Income

The RPI Players have a three-tier pricing structure for our shows. The lowest tier is for those with valid Rensselaer IDs. The second tier is a discount for seniors (over 65) and non-Rensselaer students. The third tier is general ticket pricing. The amount requested in this line has been adjusted to reflect more recent ticket sales. The Business Manger and the Executive Committee have been tracking attendance statistics over the last four years, and this data has been used to determine the income lines for this performance.

We will be raising our ticket prices next season, as the current prices do no generate sufficient income. This will allow us to request a smaller subsidy from the union. The lowest tier (holders of valid Rensselaer IDs) will remain at \$5. The second tier will be raised to \$10, and the third tier will be raised to \$15.

CLASS KGA: Communiversity

Line #	Description	Quantity	Unit Price	Extended Price
RU0	Fall Show Income (\$6.50 per ticket * 5 perf *80 seats)	400	\$6.50	\$2,600.00
RU0	Fall Show Income (\$6.50 per ticket * 5 perf *80 seats)	400	\$6.50	\$2,600.00
Total Expense				\$0.00 \$0.00
Total Income				\$2,600.00 \$2,600.00
Total Subsidy				-\$2,600.00 -\$2,600.00

Program 7: Show Publicity

Publicity material such as posters and business cards are professionally printed. Business cards are small and therefore easy to carry around and hand out. Posters are placed around the campus, especially on signboards and in Residence Halls, They are our primary means of communication and advertising to the Rensselaer Community, so they are very crucial to attracting audience members to the productions.

Post cards have become a somewhat antiquated advertising technique, as they accomplish little more than

publicity via email. We therefore do not request money for mailing postcards.

Table tents are a very effective method for reaching the student body, as they are placed in the Union and Dining Halls and are seen by a majority of the students, especially those who do not live on campus. Publicity Committee members have also used these table tents as flyers to attract students to the shows.

All of the above methods have greatly helped us to expand our audience base and attract much larger groups of Rensselaer Students and Staff as well as Community members. This allows us to not only meet our income lines but also increase our presence and audience base within the Rensselaer and Troy community.

CLASS KGA: None

Line #	Description	Quantity	Unit Price	Extended Price
022	Postcard Mailing	0	\$0.29	\$0.00
022	Postcard Mailing	0	\$0.29	\$0.00
040	Professionally Printed Publicity Material	1	\$250.00	\$250.00
040	Professionally Printed Publicity Material	1	\$250.00	\$250.00
038	Table Tent Copying	200	\$0.00	\$0.00
038	Table Tent Copying	200	\$0.00	\$0.00
Total Expense				\$250.00
				\$250.00
Total Income				\$0.00
				\$0.00
Total Subsidy				\$250.00
				\$250.00

Goal B: To Produce An Evening of Performance in the Winter months

Program 1: Scripts and Royalties

This program covers the cost of royalties and scripts, as required by law for all performances. The amount requested for scripts and rights is consistent with the amount approved in last year's budget.

CLASS KGA: Cultural Development / Arts / Electronic Media

Line #	Description	Quantity	Unit Price	Extended Price
085	Royalties (\$75 per show* 5 shows)	3	\$375.00	\$1,125.00
085	Royalties (\$75 per show* 5 shows)	3	\$375.00	\$1,125.00
009	Scripts	3	\$90.00	\$270.00
009	Scripts	3	\$90.00	\$270.00
Total Expense				\$1,395.00
				\$1,395.00

Total Income	\$0.00 \$0.00
Total Subsidy	\$1,395.00 \$1,395.00

Program 2: Professional Fees

An Evening of Performance is meant to be a learning opportunity for students to fill positions that they would not normally be able to fill. For this reason, the directors are Rensselaer activity-fee paying students and, therefore, not paid.

CLASS KGA: None

Line #	Description	Quantity	Unit Price	Extended Price
047	Director's Salary	0	\$0.00	\$0.00
047	Director's Salary	0	\$0.00	\$0.00
Total Expense				\$0.00 \$0.00
Total Income				\$0.00 \$0.00
Total Subsidy				\$0.00 \$0.00

Program 3: Concessions

We provide our audience with food and drink during intermission. The prices for the items sold at concessions depends on the expenses for the pre-purchase concessions.

Based upon records from the last several EOP performances, more than a \$100 profit from concessions is an unreasonable goal.

CLASS KGA: None

Line #	Description	Quantity	Unit Price	Extended Price
RU0	Concessions income	1	\$300.00	\$300.00
RU0	Concessions income	1	\$300.00	\$300.00
114	Pre-purchase concessions	1	\$200.00	\$200.00
114	Pre-purchase concessions	1	\$200.00	\$200.00
Total Expense				\$200.00 \$200.00
Total Income				\$300.00

	\$300.00
Total Subsidy	-\$100.00
	-\$100.00

Program 4: Playbills

Playbills and lobby photos are production specific expenses. Playbills provide the audience with information about the theater, show, cast, and crew. In order to properly represent our casts and production crews, we are continuing to budget for 16-page playbills. Lobby and publicity photos are used in the lobby of the Playhouse to identify actors and also to send to various local papers for publicity. The cost of video production is based on the cost of RPI TV.

CLASS KGA: Community

Line #	Description	Quantity	Unit Price	Extended Price
009	Lobby and Publicity Photos	1	\$30.00	\$30.00
009	Lobby and Publicity Photos	1	\$30.00	\$30.00
040	Playbill printing(16pp playbills cost \$1.00 each * 80 playbills perf. * 5 perf. = \$400.00 playbills)	1	\$400.00	\$400.00
040	Playbill printing(16pp playbills cost \$1.00 each * 80 playbills perf. * 5 perf. = \$400.00 playbills)	1	\$400.00	\$400.00
047	Video tape for our archives	1	\$100.00	\$100.00
047	Video tape for our archives	1	\$100.00	\$100.00
Total Expense				\$530.00
				\$530.00
Total Income				\$0.00
				\$0.00
Total Subsidy				\$530.00
				\$530.00

Program 5: Theater Production Expenses

Due to the unique setup of "An Evening of Performance", it is very difficult to break down costs for this production into separate line items. Rather, the amount of money that will be needed by each department will be determined by the needs of the particular shows and the visions of the directors when the shows are chosen. The \$700.00 requested will be enough to properly fund this production.

CLASS KGA: Cultural Development / Arts / Electronic Media

Line #	Description	Quantity	Unit Price	Extended Price
009	Payment for expenditures accrued during the production	1	\$700.00	\$700.00
009	Payment for expenditures accrued during the production	1	\$700.00	\$700.00

Total Expense	\$700.00 \$700.00
Total Income	\$0.00 \$0.00
Total Subsidy	\$700.00 \$700.00

Program 6: Ticket Income

The RPI Players has a three-tier pricing structure for our shows. The lowest tier is for those with valid Rensselaer IDs. The second tier is a discount for seniors (over 65) and non-Rensselaer students. The third tier is general ticket pricing. The amount requested in this line has been adjusted to reflect more recent ticket sales. The Business Manger and the Executive Committee have been tracking attendance statistics over the last four years, and this data has been used to determine the income lines for this performance.

We will be raising our ticket prices next season, as the current prices do no generate sufficient income. This will allow us to request a smaller subsidy from the union. The lowest tier (holders of valid Rensselaer IDs) will remain at \$5. The second tier will be raised to \$10, and the third tier will be raised to \$15.

CLASS KGA: Community

Line #	Description	Quantity	Unit Price	Extended Price
RU0	Ticket Income (60 Seats per performance * 5 Performances * \$6.33 per ticket)	300	\$6.33	\$1,899.00
RU0	Ticket Income (60 Seats per performance * 5 Performances * \$6.33 per ticket)	300	\$6.33	\$1,899.00
Total Expense				\$0.00 \$0.00
Total Income				\$1,899.00 \$1,899.00
Total Subsidy				-\$1,899.00 -\$1,899.00

Program 7: Show Publicity

Publicity material such as posters and business cards are professionally printed. Business cards are small and therefore easy to carry around and hand out. Posters are placed around the campus, especially on signboards and in Residence Halls, They are our primary means of communication and advertising to the Rensselaer Community, so they are very crucial to attracting audience members to the productions.

Post cards have become a somewhat antiquated advertising technique, as they accomplish little more than publicity via email. We therefore do not request money for mailing postcards.

Table tents are a very effective method for reaching the student body, as they are placed in the Union and Dining Halls and are seen by a majority of the students, especially those who do not live on campus. Publicity Committee members have also used these table tents as flyers to attract students to the shows.

All of the above methods have greatly helped us to expand our audience base and attract much larger groups of Rensselaer Students and Staff as well as Community members. This allows us to not only meet our income lines but also increase our presence and audience base within the Rensselaer and Troy community.

CLASS KGA: None

Line #	Description	Quantity	Unit Price	Extended Price
022	Postcard Mailing	0	\$0.29	\$0.00
022	Postcard Mailing	0	\$0.29	\$0.00
040	Professionally Printed Publicity Material	1	\$250.00	\$250.00
040	Professionally Printed Publicity Material	1	\$250.00	\$250.00
038	Table Tent Copying	200	\$0.00	\$0.00
038	Table Tent Copying	200	\$0.00	\$0.00
Total Expense				\$250.00
				\$250.00
Total Income				\$0.00
				\$0.00
Total Subsidy				\$250.00
				\$250.00

Goal C: To produce a musical during the spring semester

Program 1: Scripts and Royalties

The amount requested for rights reflects the current costs of rights and scripts for musicals. This is consistent with the amount that was approved in the previous budget.

CLASS KGA: Cultural Development / Arts / Electronic Media

Line #	Description	Quantity	Unit Price	Extended Price
085	Scripts and Royalties	1	\$2,300.00	\$2,300.00
085	Scripts and Royalties	1	\$2,300.00	\$2,300.00
Total Expense				\$2,300.00
				\$2,300.00
Total Income				\$0.00
				\$0.00
Total Subsidy				\$2,300.00
				\$2,300.00

Program 2: Professional Fees

In order to pay for the professionals necessary for production of a musical, we must offer salaries that are at par with other community theaters in the area. For this year's budget, we are budgeting for the same amount that was approved in the previous budget. The rate for musicians is based on the current Theater Union Rate in the Capital District.

CLASS KGA: Professional Development

Line #	Description	Quantity	Unit Price	Extended Price
047	Cheorographer's Salary	1	\$900.00	\$900.00
047	Cheorographer's Salary	1	\$900.00	\$900.00
047	Director's Salary	1	\$1,500.00	\$1,500.00
047	Director's Salary	1	\$1,500.00	\$1,500.00
047	Musical accompanist's salary	1	\$750.00	\$750.00
047	Musical accompanist's salary	1	\$750.00	\$750.00
047	Musical Director's Salary	1	\$1,100.00	\$1,100.00
047	Musical Director's Salary	1	\$1,100.00	\$1,100.00
047	Professional musicians (\$65/day * 5 musicians * 8 days)	5	\$525.00	\$2,625.00
047	Professional musicians (\$65/day * 5 musicians * 8 days)	5	\$525.00	\$2,625.00
Total Expense				\$6,875.00
				\$6,875.00
Total Income				\$0.00
				\$0.00
Total Subsidy				\$6,875.00
				\$6,875.00

Program 3: Concessions

We provide our audience with food and drink during intermission. The prices for the items sold at concessions depends on the expenses for the pre-purchase concessions.

CLASS KGA: None

Line #	Description	Quantity	Unit Price	Extended Price
RU0	Concessions Income	1	\$600.00	\$600.00
RU0	Concessions Income	1	\$600.00	\$600.00
114	Pre-Purchase Concessions	1	\$350.00	\$350.00
114	Pre-Purchase Concessions	1	\$350.00	\$350.00
Total Expense				\$350.00

	\$350.00
Total Income	\$600.00 \$600.00
Total Subsidy	-\$250.00 -\$250.00

Program 4: Playbills

Playbills and lobby photos are production specific expenses. Playbills provide the audience with information about the theater, show, cast, and crew. In order to properly represent our casts and production crews, we are continuing to budget for 16-page playbills. Due to the increased number of programs produced for the Musical, the printer charges us a reduced rate than for the fall show or EOP.

Lobby and publicity photos are used in the lobby of the Playhouse to identify actors and also to send to various local papers for publicity. The cost of video production is also based on actual historical expenses. The total amount requested for this program is consistent with the amount approved in the previous budget.

CLASS KGA: Community

Line #	Description	Quantity	Unit Price	Extended Price
040	Lobby/Publicity Photos	1	\$30.00	\$30.00
040	Lobby/Publicity Photos	1	\$30.00	\$30.00
040	Playbill printing(16pp playbills cost \$0.75 each- 130 playbills/performance* 6 performances = 780 playbills)	780	\$0.75	\$585.00
040	Playbill printing(16pp playbills cost \$0.75 each- 130 playbills/performance* 6 performances = 780 playbills)	780	\$0.75	\$585.00
047	Video Tape for our Archives	1	\$100.00	\$100.00
047	Video Tape for our Archives	1	\$100.00	\$100.00
Total Expense				\$715.00 \$715.00
Total Income				\$0.00 \$0.00
Total Subsidy				\$715.00 \$715.00

Program 5: Theater Production Expenses

Each year, we budget for a total amount of money for general show expenses. After designers and directors have worked together with the producer and the Business Manager, a vision of the show is developed and specific show expenses are appropriated. These include expenses such as set construction, costumes, lighting, properties, etc. Since the needs of each department vary on a show-by-show basis, we feel it is best to continue to use this method, which as worked very well for us in the past.

CLASS KGA: None

Line #	Description	Quantity	Unit Price	Extended Price
009	Payment for expenditures accrued during the production	1	\$3,000.00	\$3,000.00
009	Payment for expenditures accrued during the production	1	\$3,000.00	\$3,000.00
Total Expense				\$3,000.00 \$3,000.00
Total Income				\$0.00 \$0.00
Total Subsidy				\$3,000.00 \$3,000.00

Program 6: Ticket Income

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We will be raising our ticket prices next season, as the current prices do no generate sufficient income. This will allow us to request a smaller subsidy from the union. The lowest tier (holders of valid Rensselaer IDs) will remain at \$5. The second tier will be raised to \$10, and the third tier will be raised to \$15.

CLASS KGA: Communiversity

Line #	Description	Quantity	Unit Price	Extended Price
RU0	Spring Show Income (\$6.50 *6 performances * 85 seats)	510	\$6.50	\$3,315.00
RU0	Spring Show Income (\$6.50 *6 performances * 85 seats)	510	\$6.50	\$3,315.00
Total Expense				\$0.00 \$0.00
Total Income				\$3,315.00 \$3,315.00
Total Subsidy				-\$3,315.00 -\$3,315.00

Program 7: Show publicity

Publicity material such as posters and business cards are professionally printed. Business cards are small and

therefore easy to carry around and hand out. Posters are placed around the campus, especially on signboards and in Residence Halls, They are our primary means of communication and advertising to the Rensselaer Community, so they are very crucial to attracting audience members to the productions.

Post cards have become a somewhat antiquated advertising technique, as they accomplish little more than publicity via email. We therefore do not request money for mailing postcards.

Table tents are a very effective method for reaching the student body, as they are placed in the Union and Dining Halls and are seen by a majority of the students, especially those who do not live on campus. Publicity Committee members have also used these table tents as flyers to attract students to the shows.

All of the above methods have greatly helped us to expand our audience base and attract much larger groups of Rensselaer Students and Staff as well as Community members. This allows us to not only meet our income lines but also increase our presence and audience base within the Rensselaer and Troy community.

CLASS KGA: None

Line #	Description	Quantity	Unit Price	Extended Price
022	Postcard Mailing	0	\$0.00	\$0.00
022	Postcard Mailing	0	\$0.00	\$0.00
040	Professionally Printed Publicity Material	1	\$250.00	\$250.00
040	Professionally Printed Publicity Material	1	\$250.00	\$250.00
038	Table Tent Copying	200	\$0.00	\$0.00
038	Table Tent Copying	200	\$0.00	\$0.00
Total Expense				\$250.00
				\$250.00
Total Income				\$0.00
				\$0.00
Total Subsidy				\$250.00
				\$250.00

Goal D: To support theater on the RPI Campus

Program 1: Membership Events

Players does a number of membership building events, such as apple picking, dark night games, Players Olympics, and laser tag. They are integral to creating interest in our club amongst new members, as well as retaining them.

Next season we would like to focus specifically on purchasing tickets to other theatre shows. This would be an educational experience for our members, as watching other theatre performances would foster new ideas for both the actors and tech.

Additionally, as part of every production, we have two small awards for every day of performance: the gilded lily and the screw in whoopie. The gilded lily is a gold spray painted plastic lily that is given to someone who is new to the playhouse or new to their role in recognition of the good job they have done. The screw in whoopie is given to the technical departments who have shown a good job in their work for the show. The scrap wood for the screw in whoopie would come from leftover wood in the set shop, but the gold spray paint needed to be purchased.

Normally, this expenditure has come out of the production expenses, however, it makes more sense to have a

budget line for them, in the membership, as they are a tradition that matches the needs of the membership as a whole.

CLASS KGA: Community

Line #	Description	Quantity	Unit Price	Extended Price
009	Gold Spray Paint	1	\$30.00	\$30.00
009	Gold Spray Paint	1	\$30.00	\$30.00
009	Lily	20	\$2.00	\$40.00
009	Lily	20	\$2.00	\$40.00
009	Membership Building Events	1	\$200.00	\$200.00
009	Membership Building Events	1	\$200.00	\$200.00
Total Expense				\$270.00
				\$270.00
Total Income				\$0.00
				\$0.00
Total Subsidy				\$270.00
				\$270.00

Program 2: Theater Slams

Members of the RPI Players began several years ago what is quickly becoming a Players tradition, the 24-Hour Theater Slam. The Theater Slam is a complete production, including writing, rehearsal, publicity, tech, and performance, all done in 24 hours. The purpose of this program is to allow people of all skill levels the opportunity to participate in a theatrical production with minimal time requirement, as well as create an environment where everyone can participate, regardless of previous experience or current skills. We have held many successful Theater Slams to date, and it allowed an outreach to students we were not able to attract with traditional productions at the Playhouse. In order to continue this program, we are requesting the same amount that was approved in the previous budget.

CLASS KGA: Community

Line #	Description	Quantity	Unit Price	Extended Price
009	24-Hour Theater Slam	1	\$50.00	\$50.00
009	24-Hour Theater Slam	1	\$50.00	\$50.00
Total Expense				\$50.00
				\$50.00
Total Income				\$0.00
				\$0.00
Total Subsidy				\$50.00
				\$50.00

Program 3: Reception Funding

This program is used to purchase food for events such as DVD Night, Players Independent film nights, and other membership events within the organization. In the past we have received a great turnout and involvement in these events, and they are essential at maintaining a high spirit among the members of the organization.

Over the past two years we have had an increase in the level of activity from our membership chairs, increased participation from members, and increased attendance at events. Amount request reflects current membership numbers.

CLASS KGA: Community

Line #	Description	Quantity	Unit Price	Extended Price
114	Reception Funding, \$2.50 per Student per Semester	122	\$2.50	\$305.00
114	Reception Funding, \$2.50 per Student per Semester	122	\$2.50	\$305.00
Total Expense				\$305.00
				\$305.00
Total Income				\$0.00
				\$0.00
Total Subsidy				\$305.00
				\$305.00

Program 4: Second Fall Production

Each year, we budget for a total amount of money for general show expenses. After designers and directors have worked together with the producer and the Business Manager, a vision of the show is developed, and specific show expenses are appropriated. These include expenses such as set construction, costumes, lighting, properties, etc. Since the needs of each department vary on a show by show basis, we feel it is best to continue to use this method, which as worked very well for us in the past. Amounts requested match approved amount for the previous budget.

CLASS KGA: Cultural Development / Arts / Electronic Media

Line #	Description	Quantity	Unit Price	Extended Price
047	DVD for our Archives	1	\$100.00	\$100.00
047	DVD for our Archives	1	\$100.00	\$100.00
009	Payment for expenditures accrued during the production	1	\$250.00	\$250.00
009	Payment for expenditures accrued during the production	1	\$250.00	\$250.00
040	Poster Printing	1	\$80.00	\$80.00
040	Poster Printing	1	\$80.00	\$80.00
085	Royalties and Scripts, as required by law	1	\$225.00	\$225.00

085	(\$60 per show *2 Shows) plus Scripts (\$5 per script *20 scripts) Royalties and Scripts, as required by law (\$60 per show *2 Shows) plus Scripts (\$5 per script *20 scripts)	1	\$225.00	\$225.00
Total Expense				\$655.00 \$655.00
Total Income				\$0.00 \$0.00
Total Subsidy				\$655.00 \$655.00

Goal E: To operate a theater group

Program 1: Office Supplies and Correspondence

Envelopes and letterheads are used primarily for mailing comp tickets. As they are ordered in bulk for the entire season, it would be impractical as a show expense. We currently have enough letterheads, and do not need more for next season.

Since we have to share the building with other organizations, a portion of our office supplies seem to disappear. Each year we need to replace basic office supplies such as tape dispensers, staplers and scissors. Keeping these items stocked and also having to keep up with the continuous usage of writing utensils (pens, pencils, markers, etc.) can get quite costly. We therefore budget \$150/year for these items, Other items purchased with this money include, but are not limited to, construction paper, easel notepads, legal pads, manila envelopes, and message pads. We are also sure to check with the Union supplies to see if they have any cardstock or printer paper that we could use before making a purchase.

Our reference library is perhaps one of the biggest and most important assets to the RPI Players. These materials can be very helpful to someone who is taking on a position for the first time, and can give new insight to those who are taking on a position that they may have filled previously. We have found that many of the more helpful and recommended books can be quite expensive, ranging anywhere from \$30-\$65 each. Currently, we have a good supply of reference material, and do not request anything for this budget line at this time.

Although our library of perusal scripts is already very diverse, it is mostly made up of shows that we have already produced. The RPI Players are a unique group and we always enjoy doing something new and different. Increasing our script library is very helpful when it is time for our show selection in December. New scripts are great references for someone looking to make suggestions and can also be a great reference to someone who may never have heard of a suggestion that is made. Last year, we ordered copies of many of the shows that we nominated for selection for the next season, and would like to continue to do so. This was instrumental in improving the effectiveness of the process, as it allowed the membership to read the shows and be able to make more informed decisions at our season show selection. Fourteen shows are considered at the show selection meeting; the amount requested reflects this.

We do not need long distance service at this time.

In addition, we maintain a collection of past show posters that we frame and display in the lobby of the Playhouse. Poster Framing has been moved out of the show budgets here as historically the posters for the prior season have all been framed at the same time just before the fall show. The cost per frame reflects the cost of UV protective glass as posters are being hung in direct sunlight. The requested amount is equal to the amount approved in the previous budget.

We have added a line for toner for the office printer, as it tends to run out of toner every year. While we use the campus printers for large quantity items (printing publicity flyers, etc.), it is necessary that we have a printer in the office for daily use.

Next year, we wish to purchase a RAID storage device on which to locally store archival footage of our shows. Historically, RPI TV has stored this footage after recording them, but this solution is not ideal over the long term. Local storage would allow us easy access to these files at any time. Rather than a simple external hard drive, we wish to purchase a system which would use multiple redundant disks; this would protect our data in the event of a hardware failure and greatly reduce the chance of data loss.

Comment: Additional office supplies are available through the Union Admin Office.

CLASS KGA: None

Line #	Description	Quantity	Unit Price	Extended Price
L12	Additions to the Players reference library	0	\$0.00	\$0.00
L12	Additions to the Players reference library	0	\$0.00	\$0.00
009	Envelopes	1	\$30.00	\$30.00
009	Envelopes	1	\$30.00	\$30.00
009	Letterhead	0	\$50.00	\$0.00
009	Letterhead	0	\$50.00	\$0.00
T07	Long distance service	0	\$25.00	\$0.00
T07	Long distance service	0	\$25.00	\$0.00
L39	Magazine subscriptions	0	\$0.00	\$0.00
L39	Magazine subscriptions	0	\$0.00	\$0.00
001	Office supplies	1	\$150.00	\$150.00
001	Office supplies	1	\$50.00	\$50.00
009	Perusal scripts	14	\$10.00	\$140.00
009	Perusal scripts	14	\$10.00	\$140.00
022	Postage & Shipping	1	\$30.00	\$30.00
022	Postage & Shipping	1	\$30.00	\$30.00
009	Poster Framing	3	\$85.00	\$255.00
009	Poster Framing	3	\$85.00	\$255.00
009	RAID Storage Device	1	\$300.00	\$300.00
009	RAID Storage Device	1	\$300.00	\$300.00
009	Toner	1	\$120.00	\$120.00
009	Toner	1	\$120.00	\$120.00
Total Expense				\$1,025.00

	\$925.00
Total Income	\$0.00
	\$0.00
Total Subsidy	\$1,025.00
	\$925.00

Program 2: Set Shop Expenses

All season set shop expenses have been moved to the Playhouse budget.

CLASS KGA: None

Line #	Description	Quantity	Unit Price	Extended Price
009	Dusk Masks (20 pk	0	\$0.00	\$0.00
009	Dusk Masks (20 pk	0	\$0.00	\$0.00
009	Ear Protectors, non-disposable, per pair	0	\$0.00	\$0.00
009	Ear Protectors, non-disposable, per pair	0	\$0.00	\$0.00
009	Glow Paint, Pint	0	\$0.00	\$0.00
009	Glow Paint, Pint	0	\$0.00	\$0.00
009	Glow Tape, 30\'\' Roll	0	\$0.00	\$0.00
009	Glow Tape, 30\'\' Roll	0	\$0.00	\$0.00
009	Safety Goggles	0	\$0.00	\$0.00
009	Safety Goggles	0	\$0.00	\$0.00
Total Expense				\$0.00
				\$0.00
Total Income				\$0.00
				\$0.00
Total Subsidy				\$0.00
				\$0.00

Program 3: Lighting Consumables

These items are consumed by the lighting staff in the process of running shows. As they are used, these items must be replaced because they are some of the key lighting components required for the production of shows.

Littlite lamps are the small halogen bulbs used in the Littlite worklights with which we illuminate the lighting board. As with any incandescent light, these fail after a period of time. We are placing these in a separate line from the per-show lamp budget due to their low cost and infrequency of failure.

Cinefoil is black-coated, light-blocking aluminum foil which is often used to shape the beam of light exiting a lighting fixture or to block the spill of light onto an unwanted area. A large amount of Cinefoil may be used in any given

production, and therefore we wish to purchase a roll of this foil on a yearly basis.

Gels are a requirement for any light plot. All lights must be colored when they are used on stage. The price is the same as approved in last year's budget.

Patterns (also known as gobos) are used in lighting instruments to project textures onto the stage. A lighting designer will use a pattern to add a finishing touch to any good light design. The price of stock patterns is the same as approved in last year's budget.

Lamps are especially important. A lighting instrument without a lamp is useless. During a Players show, an average of 7 lamps will fail.

Wax pencils are used to mark gel cuts with their respective color code, allowing us to more easily identify gels when they are in storage.

The RPI Players gobo is used to advertise our shows by projecting the Players logo on the CII, and a second gobo is used to project the Players logo on the main curtain of the Playhouse stage during shows. As with any gobos, the Players gobo (especially the one used outdoors) will wear out over time and require replacement. We do not need a new gobo next year.

Comment: A general lump sum has been budgeted to allow flexibility in your purchases; however, we sincerely appreciate having an itemized list of expenses.

CLASS KGA: None

Line #	Description	Quantity	Unit Price	Extended Price
009	General Lighting Expenses	1	\$800.00	\$800.00
009	General Lighting Expenses	1	\$800.00	\$800.00
009	Lamps (7 per show, 3 shows)	21	\$26.00	\$546.00
009	Lamps (7 per show, 3 shows)	0	\$0.00	\$0.00
009	Littelite bulbs	5	\$3.00	\$15.00
009	Littelite bulbs	0	\$0.00	\$0.00
009	Replacement RPI Players gobo	0	\$30.00	\$0.00
009	Replacement RPI Players gobo	0	\$0.00	\$0.00
009	Stock cinefoil, by the roll	1	\$30.00	\$30.00
009	Stock cinefoil, by the roll	0	\$0.00	\$0.00
009	Stock gels, by the sheet	15	\$7.00	\$105.00
009	Stock gels, by the sheet	0	\$0.00	\$0.00
009	Stock Patterns, by the unit (3 Patterns/Show *3 Shows/Yr)	9	\$12.00	\$108.00
009	Stock Patterns, by the unit (3 Patterns/Show *3 Shows/Yr)	0	\$0.00	\$0.00
009	wax pencil	1	\$11.00	\$11.00
009	wax pencil	0	\$0.00	\$0.00
Total Expense				\$1,615.00

	\$800.00
Total Income	\$0.00
	\$0.00
Total Subsidy	\$1,615.00
	\$800.00

Program 4: Sound Consumables

These items are consumed throughout the year and as a result must be purchased each and every year.

We use 9V batteries to power the transmitters for our wireless microphones. We need an average of 84 9V batteries for the year. This is based upon 6 for the Fall play, 8 for Evening of Performance, and 70 for the spring musical. More wireless microphones are used for the musical, so we use more batteries. As these quantities are averages, the actual number of batteries per show varies. The 84 batteries are thus used throughout the entire season, and it is more logical to purchase them from here than the show budgets. Additionally purchasing all of the season's batteries in bulk is much cheaper and more efficient.

We are also sure to recycle our batteries.

The new Shure microphones we have purchased operate on AA batteries. Based on the number of microphones we currently own and the number of times we expect to use the microphones during the year, we expect to use 100 AA batteries during the season. Packs of AA batteries are available with 100 batteries in each pack; this is the most cost effective package for the quantity of batteries we need.

CLASS KGA: None

Line #	Description	Quantity	Unit Price	Extended Price
009	9v Batteries	84	\$2.00	\$168.00
009	9v Batteries	84	\$2.00	\$168.00
009	AA Batteries	1	\$25.00	\$25.00
009	AA Batteries	1	\$25.00	\$25.00
Total Expense				\$193.00
				\$193.00
Total Income				\$0.00
				\$0.00
Total Subsidy				\$193.00
				\$193.00

Program 5: Make-Up Consumables

Each year, we must replace basic hair and makeup supplies, applicators, and removers. The makeup is consumed throughout the year, and must be purchased again each year to replenish what was used. In the budget for the 2012 - 2013 academic year, funds were relocated from the age make-up budget to the basic makeup supplies budget in order to purchase additional foundation colors due to the growing ethnic diversity of our casts. This was found to be extremely advantageous and the change will remain.

CLASS KGA: None

Line #	Description	Quantity	Unit Price	Extended Price
009	Age Make-up	1	\$100.00	\$100.00
009	Age Make-up	1	\$100.00	\$100.00
009	Basic make-up supplies (i.e. base, blush, etc.)	1	\$150.00	\$150.00
009	Basic make-up supplies (i.e. base, blush, etc.)	1	\$150.00	\$150.00
009	Hair supplies (i.e. gel, hairspray, elastics, bobby pins, etc.)	1	\$100.00	\$100.00
009	Hair supplies (i.e. gel, hairspray, elastics, bobby pins, etc.)	1	\$100.00	\$100.00
009	Make-up removal supplies	1	\$100.00	\$100.00
009	Make-up removal supplies	1	\$100.00	\$100.00
Total Expense				\$450.00
				\$450.00
Total Income				\$0.00
				\$0.00
Total Subsidy				\$450.00
				\$450.00

Program 6: Work Party Food

This money is to purchase pizza or other food for consumption during the work parties that we have most Friday evenings. These work parties are where we accomplish most of the work on set construction and other Playhouse projects. We have found that we have a much higher turn out when we have food available for our workers, as do many other clubs. At the beginning of the year, a number of work parties are held by the theater honor fraternity, Alpha Psi Omega. This organization is unable to fund pizza at its work parties. However, the first few work parties after the FYE event are crucial to getting freshmen to stay with the Players. We received many complaints in previous years when pizza was not available at these events. Because it has such a great effect on publicity, we feel it is important to supply pizzas at these work parties. Numbers have been changed this season to more accurately reflect purchasing. Approximately 20 work parties are held per season. We are budgeting \$105.00 per work party, which reflects the average price we have had to pay recently for our pizza, even after taking advantage of coupons and promotions.

CLASS KGA: Community

Line #	Description	Quantity	Unit Price	Extended Price
114	Purchase of work party food, per work party	20	\$105.00	\$2,100.00
114	Purchase of work party food, per work party	20	\$105.00	\$2,100.00
Total Expense				\$2,100.00

	\$2,100.00
Total Income	\$0.00
	\$0.00
Total Subsidy	\$2,100.00
	\$2,100.00

Program 7: TANYS Adjudication

As a learning theater group, it is important for our organization to have our main stage performances critiqued on the professional level. As a member of the Theatre Association of New York State (TANYS), the RPI Players would have the opportunity to have a professional adjudicator come and give constructive, objective feedback about our production.

"In any production, we have our own ideas of how successful we have been in transmitting across the footlights what we wanted our audience to know and feel. But we have also become very close to that production and sometimes lose our objectivity. Adjudication provides an outside eye that allows our productions not only to bring applause, but also to grow."

In order to be eligible for adjudication, we must be an annual fee paying member of TANYS. In addition, the cost per adjudication is paid at the time the performance is being reviewed. The amount requested is based off of current prices from TANYS.

CLASS KGA: Personal Development

Line #	Description	Quantity	Unit Price	Extended Price
047	Adjudication for Fall Play	1	\$60.00	\$60.00
047	Adjudication for Fall Play	1	\$60.00	\$60.00
047	Adjudication for Spring Musical	1	\$60.00	\$60.00
047	Adjudication for Spring Musical	1	\$60.00	\$60.00
047	Annual TANYS Membership fee for RPI Players	1	\$70.00	\$70.00
047	Annual TANYS Membership fee for RPI Players	1	\$70.00	\$70.00
Total Expense				\$190.00
				\$190.00
Total Income				\$0.00
				\$0.00
Total Subsidy				\$190.00
				\$190.00

Program 8: Season Tickets

We began printing our own tickets last year. This was proven to be extremely cost efficient, as ticket stock can be bought in bulk. We request one bulk order of ticket stock for next season, as consistent with last year's budget.

CLASS KGA: None

Line #	Description	Quantity	Unit Price	Extended Price
009	Ticket stock (10,000 per pack)	1	\$220.00	\$220.00
009	Ticket stock (10,000 per pack)	1	\$220.00	\$220.00
Total Expense				\$220.00 \$220.00
Total Income				\$0.00 \$0.00
Total Subsidy				\$220.00 \$220.00

Goal F: To obtain new members, train current members, and encourage alumni involvement

Program 1: Alumni and Membership Mixers

This program funds the Players Annual Spring Picnic. Held on the closing weekend of the musical, this long standing tradition allows alumni and current players to interact, share information, and foster good relations. The amount requested reflect current membership numbers.

CLASS KGA: Community

Line #	Description	Quantity	Unit Price	Extended Price
114	Picnic Funding (\$2.50 per student)	122	\$2.50	\$305.00
114	Picnic Funding (\$2.50 per student)	122	\$2.50	\$305.00
Total Expense				\$305.00 \$305.00
Total Income				\$0.00 \$0.00
Total Subsidy				\$305.00 \$305.00

Goal G: To publicize our performances to increase attendance and participation

Program 1: Marquees, Flyers, and Posters

These supplies allow us to publicize our shows to both the RPI campus and to the surrounding communities.

The marquess are painted for each show and posted on the outside of the Playhouse to publicize our shows. Outdoor oil base paint is required to paint these so that they will withstand being outside for months at a time. The marquess are another important method of advertising our shows to the Rensselaer Community.

Photocopying is a major part of publicity, as large quantities of photocopies are needed to send mailings to the media and other local organizations as supplements to our regular faxes. Posters for auditions, director searches, play searches, etc. are also both posted around campus and mailed. In addition, we use photocopies to create posters for Work Parties, perform internal Players business, and copy scripts for our Theater Slams, etc.

Paint brushes are necessary to paint the marquees. It is important that publicity have its own brushes, as the size and wear on set shop brushes make them unsuitable for the detail work of marquees.

Additionally, marquees withstand damage each year from being outside for months at a time. In previous years the damage has become bad enough that we needed to re-finish all of the marquees we had. In order to prevent this in the future we repair the damage to the marquees every year. Amount requested matches last year's approved budget.

The staples which are used in the staple hammers we use to place posters around campus are non-standard and cannot be acquired from the union supply closet. As the boxes of staples can be used throughout the year, it is more feasible for them to be a season purchase than an individual show purchase. Postering is vital to attract potential audience members.

CLASS KGA: None

Line #	Description	Quantity	Unit Price	Extended Price
009	Marquee Paint	3	\$65.00	\$195.00
009	Marquee Paint	3	\$65.00	\$195.00
043	Marquee Repair	1	\$50.00	\$50.00
043	Marquee Repair	1	\$50.00	\$50.00
038	Photocopying	2000	\$0.00	\$0.00
038	Photocopying	2000	\$0.00	\$0.00
009	Publicity paint brushes	2	\$10.00	\$20.00
009	Publicity paint brushes	2	\$10.00	\$20.00
009	Publicity Staples (Boxes)	2	\$20.00	\$40.00
009	Publicity Staples (Boxes)	2	\$20.00	\$40.00
Total Expense				\$305.00
				\$305.00
Total Income				\$0.00
				\$0.00
Total Subsidy				\$305.00
				\$305.00

Program 2: Polytechnic Advertisements

The RPI Players find that placing announcements in the campus newspaper, the Polytechnic, is a very effective method of attracting members of the RPI community to our productions and events. Larger advertisements are more visible and allow more information to be displayed at a time, and therefore stand to attract more people to

Players productions and events. The amount requested is consistent with the amount approved in the previous Budget.

CLASS KGA: None

Line #	Description	Quantity	Unit Price	Extended Price
PC	Eighth page, major work weekends	3	\$0.00	\$0.00
PC	Eighth page, major work weekends	3	\$0.00	\$0.00
PC	Eighth page, two weeks before EOP play submission deadline	1	\$0.00	\$0.00
PC	Eighth page, two weeks before EOP play submission deadline	1	\$0.00	\$0.00
PC	Eighth page, week of each Theater Slam	1	\$0.00	\$0.00
PC	Eighth page, week of each Theater Slam	1	\$0.00	\$0.00
PC	Half page, week before each show	12	\$0.00	\$0.00
PC	Half page, week before each show	12	\$0.00	\$0.00
PC	Half page, week of auditions each show	6	\$0.00	\$0.00
PC	Half page, week of auditions each show	6	\$0.00	\$0.00
PC	Quarter page Other Fall Production Poly Credits	2	\$0.00	\$0.00
PC	Quarter page Other Fall Production Poly Credits	2	\$0.00	\$0.00
PC	Quarter page, week between shows	3	\$0.00	\$0.00
PC	Quarter page, week between shows	3	\$0.00	\$0.00
Total Expense				\$0.00
				\$0.00
Total Income				\$0.00
				\$0.00
Total Subsidy				\$0.00
				\$0.00

Section VII - Additional Income

This line includes income primarily from advertisements, along with any other income that may arise due to additional events that are sponsored by the Players. The amount is consistent with the amount approved in last year's budget.

Line #	Description	Quantity	Unit Price	Extended Price
RU0	Other income (i.e. advertisements, etc.)	1	\$700.00	\$700.00

RU0	Other income (i.e. advertisements, etc.)	1	\$700.00	\$700.00
			Total Income	\$700.00
				\$700.00

Section VIII - Priorities
1) Goal A: To Produce a Straight Play during the Fall Semester
Our fall straight play is an important show, as it provides an opportunity for our members who do not sing or dance to still hold acting roles on stage.
2) Goal C: To produce a musical during the spring semester
Our Spring musical is the largest production, and we hope to continue to increase the scope and involvement of this show both for the members of the organization as well as for the entertainment of the Rensselaer Community.
3) Goal B: To Produce An Evening of Performance in the Winter months
"An Evening of Performance" serves as a teaching show for our members. Here, new and current members are encouraged to take on new roles and expand their capabilities. This also is the only show to involve student directors, which is an invaluable experience for these students who choose to direct in this production.
4) Goal E: To operate a theater group
This goal contains miscellaneous non-show specific items that are necessary for the day-to-day operation and maintenance of the organization. Items included in this goal range from correspondence and phone calls used to obtain performance royalties and locate professional directors for our shows as well as other necessary consumables used during the course of the year.
5) Goal D: To support theater on the RPI Campus
One of our goals as an organization is to support theater on campus, however our show programs also encompass this as well.
6) Goal G: To publicize our performances to increase attendance and participation
Publicity is crucial to a production; an active publicity campaign for each show dramatically increases attendances as well as participation in the organization.
7) Goal F: To obtain new members, train current members, and encourage alumni involvement
Obtaining new members is very important to the life of the organization. Without an active effort to find and train new members as well as encourage alumni involvement, the skill set of those involved with the RPI Players would quickly diminish as current students graduate.

Section IX - Club Inventory List			
Description	Qty.	Condition	Total Value
The RPI Players Inventory has been submitted with the RPI Playhouse section of the Rensselaer Union Facilities Budget.			
There are no items defined for this category.			

Expense Summary		
Sub	Description	Total
001	Office Supplies	\$150.00

		\$50.00
009	Other Supplies	\$11,378.00
		\$10,563.00
022	Postage	\$30.00
		\$30.00
038	Copy Services	\$0.00
		\$0.00
040	Printing	\$2,345.00
		\$2,345.00
043	Repair Equipment	\$50.00
		\$50.00
047	Officials/Other Services	\$8,965.00
		\$8,965.00
085	Rental Equipment	\$3,650.00
		\$3,650.00
114	Food Service (Travel)	\$3,460.00
		\$3,460.00
L12	Books - Reference	\$0.00
		\$0.00
L39	Journal Replacements	\$0.00
		\$0.00
PC	Poly Credits	\$0.00
		\$0.00
T07	Long Distance Domestic	\$0.00
		\$0.00
Total Expense		\$30,028.00
		\$29,113.00

Income Summary		
Sub	Description	Total
RU0	Income from programs	\$9,764.00
		\$9,764.00
Total Income		\$9,764.00

\$9,764.00

Total Subsidy

Requested: \$20,264.00

Approved: \$19,349.00