

General Body Meeting – April 3, 2015

Meeting called to order at – 17:02

The meeting begins with a visit from Michael Han and Andrew Sudano, candidates for Grand Marshal and President of the Union respectively.

### **Officer Reports**

- President
  - We have one and half submissions for director calls for next year (one promise from Eric Shovah counts as half)
  - PAC recruitment event still in the works
  - Next EComm meeting we will be going over proposed changes for the constitution and bylaws
    - If you have ideas, write them up!
  - We have formal mentor/mentee expectations that have been put in the producer manual
  - We have revised technical department expectations
  - We have more formal box office procedures
  - Call for 86<sup>th</sup> season publicity director and season publicity artist will go out tonight
    - Director call will end April 17<sup>th</sup>
    - Artist call will end April 24<sup>th</sup>
- Business Manager
  - We are buying merchandise
    - Call has closed
    - Orders will be made next week
  - Will be remaking current box office tally sheet
  - Business manager manual complete
  - Purchases are happening for Dirty Rotten
  - Small budget moves in the TComm in the works
  - Tonight we will be served by Custato;s Pizza (from the Union) rather than Big Apple Pizza for work party
  - We R Gold proposal has been completely funded and then some
- Technical Director
  - The building is not fire!
  - Keys have been given to the elect

- RPIgnite is going to be using the Playhouse on the 12<sup>th</sup> for rehearsal
  - Their show is on the 25<sup>th</sup>
- Tim has done some improvements/repairs on the fly system
- If anything is broken around the Playhouse, let Emily or Ben know
- Status for key checkout system with Holly is currently unknown
- Bubbles under stage not yet fixed
- Please keep amp rack and pipes in wood pit clear
- Have not heard back about fire inspection results yet
  - Please keep in mind to keep the areas marked with yellow tape clear
  - There must also be a 3 foot wide path to these areas
- Membership Chair
  - We will be doing manhunt soon since the weather has improved
  - Micaila is looking into either roller skating or Flight trampoline park
  - Accepted Students Day is next Saturday
    - We will be tabling in the Union and giving tours of the Playhouse
    - If you are interested in helping, contact Bryce
      - 17:00 next Friday there will be a tutorial on how to give tours
- Secretary-Historian
  - Script library has been mostly catalogued and alphabetized
    - One-act plays will be finished this evening and then the list on the website will be updated
  - The lost and found is currently on a table in the lobby
    - Take only your stuff
    - Everything goes up for grabs Tuesday April 14

### **Other Reports**

- Season Publicity Report
  - Dirty Rotten Scoundrels stuff will be coming in in the next weeks
    - Preliminary art is in
  - Built new flat board
  - Still have season shirts
    - Pick and pay for your shirt if your ordered one
- Webmaster Report
  - Website updates have been going smoothly

- Box office software almost ready
  - Will be ready by Dirty Rotten
- Many fixes as far as individuals' information has been fixed
  - If you notice errors, tell Mason
- *Dirty Rotten Scoundrels* Report
  - We have an entire production team and cast now!
  - Work parties have gone well even though their timing has been strange
  - Four weeks until opening night
  - Work party tonight.
  - If anyone is interested in playing in the pit orchestra, contact Frank (musical director)
- NRB Report
  - The assistant producer call closed at the beginning of this meeting
  - The rest of the production team call closes next Wednesday at noon
  - Call for scripts closes on the 19<sup>th</sup> at noon

### **Business**

- None

Meeting Adjourned at – 17:38