

Executive Committee Meeting - February 20, 2015

Meeting called to order at – 17:01

Officer Reports

- President
 - VIP letters went out to other theaters
 - No responses
 - Still working on We R stuff with our mentor
 - PAC meeting times set: last Wednesday of every month 12:00
 - Elections will be delayed until March 8th
 - If you were not on the list of those with voting status, email president
- Business Manager
 - We R Gold stuff still in process
 - Received email from WRPI about how we do budgeting because we were cited as a good example of budgeting from the Union
 - BM will be helping them out
 - Received some spending plans from TComm for rest of year
 - Last minute purchases / emergencies contact BM
 - TANYS membership dues purchase order was filled out, so it is in the works either in the mail or in the middle of Union bureaucracy
 - Email will be going out about buying RPI Players merchandise (sweatshirts, pint glasses, boxers)
 - Thatcher Park money order is in the mail
- Technical Director
 - Card access list has been updated
 - Let TD know if you don't have card access for EoP and should
 - Several fix and other maintenance requests have been submitted
 - Be careful when using set department sink because a pipe beneath it is leaking
- Membership Chair
 - Movie night tomorrow night after the show
 - Party is still being planned
 - If you want to be a server, monitor, DJ, if you have a guest, or want to bring food: email MC
- Secretary-Historian

- Will be buying frames as soon as request for reimbursement is approved
 - Posters will probably not be up by opening of EoP, but will be up before closing
- Recently learned that Folsom Library archives has store of our recordings
 - Will be emailing Tammy

Other Reports

- Season Publicity Report
 - Season shirt will be in Monday
 - EoP shirts are in now
 - When Heili arrives, they will be distributed
 - Has been sending out feelers for DRS in terms of advertising with UPAC and Moe's
 - Looking into coupon inserts into playbill
 - RPI TV will be here to record tomorrow
- Webmaster Report
 - Went to Union training session this past weekend
 - Will be adding schedule to Union launch page
 - Only one person has editing power on new Union launch page
 - During work parties for DRS will be open for "office hours" to make edits to players site if your info is not correct
- *EoP* Report
 - Had final work party catered by Moe's
 - Thank you was written
 - Opening tonight
 - Greek night will be next Friday
 - Proof of Greek affiliation gets you \$2.50 tickets
 - Being adjudicated on Sunday
- *Vagina Monologues* Report
 - Have finalized posters
- Elections Committee Report
 - None

Discussion Points

- Nominations
 - Deborah Winograd for Secretary-Historian

- Nominated by Emi Philips
 - Seconded by Nick Menezes
 - Hannah for Secretary-Historian
 - Nominated by Emi Philips
 - Seconded by Michael Gardner
- Election Rules Review
 - Rules unchanged from those that appear in bylaws
- Technical Department Expectations
 - Expectations page (about technical departments) is something that producers have, but it is missing info about budgeting and communicating (among other omissions)
 - Hoping TComm can go through an rewrite with more accurate information
 - TComm will go through before March 14th
 - TD will send out an email about this to TComm
- Mentor Program
 - Referring to technical mentors, who help out people who are new to master roles if they wish
 - Currently non-uniform in terms of workload distributed among mentors at different times
 - Suggestion that this position if more formalized in terms of expectations and in terms of acknowledgement for their service provided
 - These formalized expectations will be added to the producer manual
 - Will be written up by president (reduced from list sent to us) for review at next meeting

New Business

- None

Meeting in recess at – 17:40

Will reconvene at – 17:45

Meeting closed – 17:45