

Executive Committee Meeting - November 7, 2014

Meeting called to order at – 17:31

### Officer Reports

- President
  - General meeting tomorrow
    - Change to bylaws will be proposed
    - Get voting rights to vote at pre-show selection!
  - Performing Arts Committee meeting this past week
    - All is going well
  - ERC is giving us pizza tonight
    - It will be here around 22:00 tonight
  - Tech Sunday food is sorted out
    - Next semester it is up in the air as to whether or not we will be able to use our production budget for food (we obtained permission from PU this time)
  - Halfway done with interviews for musical directors and choreographers
  - Next EComm meeting will be at 18:00 on Thursday
  - Will be talking to Allison about Vagina Monologues to put out calls
  - Can return will take place after hiring on Thursday
- Business Manager
  - Will be in contact with stock room about dry ice (because we are not sure this is going to work out anymore)
  - Preliminary budgets due November 30<sup>th</sup>
    - Final budgets due December 16<sup>th</sup> (effectively on the 30<sup>th</sup>)
    - Will be in the PH all of the 19<sup>th</sup> to work on budgets
      - TComm should contact BM about meeting with her for this
  - Still figuring out costumer for approved-buyer list
  - Last call for Dracula receipts will be the Monday after closing weekend and they must go to BM directly (not in the drawer in the office)
  - Call for accompanist will go out after we hire musical director (or after we have made the decisions as to who we want to hire)
- Technical Director
  - Talked to Joe Campo about keys
    - Key shop is slow

- Trying to work out better solution
  - Marquees are up
    - We will have to pay Fixx for having put them up
  - RSA had a dance last week in the PH
  - No TComm meeting this week because of show selection
    - A news and updates email was sent out instead
    - Since we are about to leave the building there is not much to do anyway
  - Will double check request for building to be open for Rocky Horror
- Membership Chair
  - Working on gathering monitors, servers, DJs for the closing night party
    - Call closes Monday
  - Working on list of new members
  - Working on another social event after the Saturday performance of *Dracula*
- Secretary-Historian
  -

### **Other Reports**

- Season Publicity Report
  - Ads have been sold
  - Partnered with UPAC cinema
    - Will be putting on trailer for them before our performances
  - Moe's wanted to advertise for us
    - They can't give us money but they can give us food
    - There will be a Moe's work party next semester
  - Everyone should Player's shirts next Friday
  - Call for EoP artist will go out next Monday
- Webmaster's Report
  - Website is in *Dracula* mode
- *Dracula* Report
  - Will be in contact with Mason about giving group discounts to members of Performing Arts Committee
  - Work party tonight (the last one!)
  - November 12<sup>th</sup> at 8:00 PM a Union photographer will be coming in to shoot the show
  - Was able to get adjudication

- It will be on opening night November 14<sup>th</sup>
    - It is also open to the public
  - Had last production meeting
  - Had tech preview
    - Going to ask pointed questions about it during post mortem to discuss its utility
  - Tech Sunday starts this Sunday at 9:30
    - Please do not enter the PH unless you are involved
  - Fog issue
    - There may not be fog due to a variety of issues
  - Still a chunk of money left in budget
    - Unsure if this is due to unspent money or if receipts have not been processed
  - For tech week rehearsals, please only be in the PH if you have to be
- *Rocky Horror* Report
  - Everything is go for tomorrow
  - Some issues were run into
    - The troupe has agreed to perform the show for free to avoid some paperwork
  - Will be no food or water thrown
    - Dry rice may be thrown
    - Other props will be handed out
  - PH will be free at 6:00 PM
  - Show starts at 10:00 PM
    - Doors open at 9:30 PM
  - Tarps will be put out at the end of work party this evening
  - Troupe will be allowed to use dressing room
    - No food and drink
    - Do not touch any of the *Dracula* stuff
  - Rules will be posted
  - Entrants will be counted and made sure to not have unauthorized props
  - Residence life staff will be monitoring entire time

### **Discussion Points**

- Bylaw Change
- Budgets
  - All of EComm will be going over budgets so all of onus is not on BM

## **New Business**

- Can *Dracula* playbills have black background?
  - Consensus of yes

Vote to Close

2 yeas

0 nays

1 abstention

Meeting Closed at – 18:10