



Constitution of the RPI Players

Article I: Name of Organization

This organization shall be known as the *RPI Players*.

Article II: Purpose

The purpose of the *RPI Players* is to foster an interest in all phases of the theater among RPI students and the surrounding community, and to provide theatrical entertainment for those same communities.

Article III: Membership

Section A: Affirmative Action and Hazing

- I. It is the policy of the Rensselaer Union and the *RPI Players* to provide, to the maximum extent feasible, equal opportunity to all qualified individuals without regard to race, color, religion, national origin, sex, sexual orientation, or disability for all aspects of club activities.
- II. It is the policy of the Rensselaer Union and the *RPI Players* that reckless or intentional endangerment to health or forced consumption of alcohol or other drugs for the purpose of initiation into or affiliation with any Rensselaer Union organization, including the *RPI Players*, is prohibited.

Section B: Community Membership

The *RPI Players* is a student-run community theater organization. As a community theater, anyone who wishes to participate in *RPI Players* activities, regardless of membership status, is welcome and encouraged to do so.

Section C: Definition of Membership

- I. There shall be six classes of membership in the *RPI Players*: Apprentice, Player, Regular Member, Voting Member, Associate Member, and Volunteer Member. A person may hold more than one type of membership at the same time.
- II. It is the policy of the Rensselaer Union that all officers, appointed officers, and Voting Members of recognized clubs and organizations be full-time activity-fee-paying students and/or their spouses. Only Voting Members can vote in business and election matters. Only Voting Members can run for and hold elected offices.

III. Apprentice

An Apprentice shall be any person who has worked with the *RPI Players* for at least 10 hours on one production. Such a person shall be an Apprentice until they have completed the requirements for Player status.

IV. Player

A Player shall be any person who has worked with the *RPI Players* for at least 50 hours on two or more productions and has been duly confirmed.

V. Regular Members

- a) All currently registered Rensselaer Polytechnic Institute students who have paid the Rensselaer Union full-time activity fee, and their spouses, shall be eligible for Regular Membership.
- b) A Regular Member shall be any person who meets the above requirements and has demonstrated active interest in the organization by participating in its operation.

VI. Voting Members

- a) All currently registered Rensselaer Polytechnic Institute students who have paid the Rensselaer Union full-time activity fee, and their spouses, shall be eligible for Voting Membership.
- b) A Voting Member shall be any person who, in addition to satisfying the above requirements, has attended one of the two previous general *RPI Players* meetings, and has been confirmed as a *Player*.

VII. Associate Members

- a) An Associate Member shall be any person who has met the following requirements:
 - i. The person must be at least one of the following:
 1. RPI Student
 2. RPI Faculty Member
 3. RPI Staff Member
 4. RPI Alumnus
 5. The spouse of an RPI Student
 6. The spouse of an RPI Faculty Member
 7. The spouse of an RPI Staff Member
 8. The spouse of an RPI Alumnus
 9. The legal dependent of a currently registered Rensselaer Polytechnic Institute student who has paid the Rensselaer Union full-time activity fee

10. A student of one of the Hudson-Mohawk Consortium schools
 - ii. The person must have been confirmed as a *Player*.
 - iii. The person must have participated in any *RPI Players* event within the last 12 months.
 - iv. The person does not qualify for Regular Membership or Voting Membership.
- b) Associate Members may not vote or hold office, except by special approval of the Rensselaer Union Executive Board.

VIII. Volunteer Members

- a) A Volunteer Member shall be any person who has met the following requirements:
 - i. The person must have been confirmed as a *Player*.
 - ii. The person must have participated in any *RPI Players* event within the last 12 months.
 - iii. The person does not qualify for Voting Membership or Associate Membership.
- b) The total percentage of Volunteer Members in the *RPI Players* shall not exceed 25% of total club membership without the annual approval of the Rensselaer Union Executive Board.
- c) Volunteer Members may not vote or hold office, except by special approval of the Rensselaer Union Executive Board.

IX. Membership Policies

- a) All club members must adhere to all Rensselaer Union guidelines, and are subject to all Rensselaer Union and Rensselaer Polytechnic Institute standards and disciplinary procedures.
- b) New membership shall be reviewed by the *RPI Players* Executive Committee after every *RPI Players* production.
- c) Membership decisions may be appealed to the Executive Committee.
- d) Membership decisions by the Executive Committee may be overridden by a majority vote of the general membership of the *RPI Players*.
- e) Persons whom the *RPI Players* Executive Committee has determined eligible for Apprentice or Player status shall be confirmed after the final performance of each production. The initiation ceremony shall conform to the hazing policies set forth in this constitution, and any other hazing policies established by the Rensselaer Union Executive Board. Confirmation and membership in

the *RPI Players* shall not be contingent upon participation in the confirmation ceremony.

- f) Any member who believes that he/she may have health concerns, or who is perceived to have health concerns, in conjunction with the activities of the *RPI Players* must have an annual physical to ascertain that member's fitness and ability to participate in the activities of the *RPI Players*. In no event will this requirement supersede the Affirmative Action and Equal Opportunity clause stated earlier in this constitution.

X. **Membership List**

- a) An accurate membership list shall be maintained by the *RPI Players* Membership Chair and kept on file with the Rensselaer Union as prescribed by the Rensselaer Union Executive Board and the Student Senate.

Article IV: Officers

Section A: Titles and Duties of Officers

I. **Titles of Officers**

The officers of the *RPI Players*, in order of rank, shall be President, Business Manager, Technical Director, Secretary-Historian, and Membership Chair. These officers shall compose the *RPI Players* Executive Committee.

II. **President**

The President shall be chair of the *RPI Players* Executive Committee. This person shall be titular head of the organization; the President shall oversee the general functioning of and long-term direction for the *RPI Players*. The President shall be responsible for all relations among the *RPI Players*, the Rensselaer Union, RPI, and the surrounding community.

III. **Business Manager**

The Business Manager shall manage all financial matters of the *RPI Players*. The Business Manager shall oversee and manage all monies used by the club and keep permanent records of all financial transactions of the *RPI Players*. The Business Manager shall be responsible for creating and managing the budget of the *RPI Players*. This person shall also maintain all financial correspondence for the *RPI Players*. In addition to these duties, the Business Manager shall work with the Rensselaer Union Administration Office to create and maintain a yearly budget for the *RPI Playhouse*.

IV. **Technical Director**

The Technical Director shall manage all equipment and supplies belonging to the *RPI Players* and the *RPI Playhouse*. In collaboration with the Rensselaer Union

Administration office, the Technical Director shall also manage the general maintenance and scheduling of the *RPI Playhouse*. The Technical Director shall also work with the Rensselaer Union Administration Office to ensure that qualified personnel are chosen to manage and use *RPI Players* and *RPI Playhouse* equipment and facilities, and that qualified supervision is present during any event which takes place in the *RPI Playhouse*.

V. **Secretary-Historian**

The Secretary-Historian shall be responsible for all official correspondence of the *RPI Players* not delegated to another officer. This person shall keep the minutes of all *RPI Players* general meetings and *RPI Players* Executive Committee meetings and maintain the archives of the *RPI Players*. The Secretary-Historian shall be the Chair of the Production Selection Committees. This person shall be required to submit a contact list with the names, addresses, phone numbers, and student ID numbers of the officers of the *RPI Players* to the Rensselaer Union Administration Office in accordance with Rensselaer Union Executive Board guidelines. The Secretary-Historian shall maintain alumni correspondence.

VI. **Membership Chair**

The Membership Chair shall act as a liaison between the Executive Committee and the members. This person shall be responsible for all matters pertaining to the general membership of the *RPI Players*. The Membership Chair, at the beginning of each semester, shall be responsible for maintaining and submitting a list of the membership of the *RPI Players* to the Rensselaer Union Executive Board. This person shall be responsible for the recruitment of new members and preside over the induction of new members into the *RPI Players*. The Membership Chair shall also be responsible for all receptions or gatherings held by the *RPI Players*.

Section B: Temporary Absences

In the event that an officer shall be absent from an *RPI Players* function, the duties of that officer shall be fulfilled by the highest ranking officer in attendance.

Section C: Election Procedure

I. **Eligibility for Office**

- a) Any Voting Member of the *RPI Players* who will maintain their status as a Regular Member for the next academic year shall be eligible for election to office.
- b) A person may not hold more than one office concurrently.

II. **Nominating Committee**

Candidates will be nominated by the Nominating Committee, as described in Article 8, § C.

III. Election Notification

- a) The Secretary-Historian of the *RPI Players* shall be required to post a notice of the upcoming election as dictated in the Bylaws of the *RPI Players*.
- b) The Secretary-Historian of the *RPI Players* shall be required to submit notice of the upcoming election in accordance with the Rensselaer Union policy.

IV. Election Meeting

The election shall be conducted as described below in Article 7, § C.

Section D: Absentee Ballots

- I. Voting members may submit an absentee ballot as described below. These votes will be treated as regular votes in the election meeting, but will not count toward quorum. Proxy and write-in votes will not be allowed.
- II. Absentee ballots shall be submitted in separate, sealed envelopes, one for each office up for election. Each envelope shall bear the name of the office that is being selected. The envelopes shall be submitted in a cover envelope bearing the name of the Voting Member.
- III. Absentee ballots must be submitted to the chair of the Election Meeting no sooner than one week prior to the election meeting up until the ballots are counted for that office. The envelopes shall not be opened until votes for the particular office are counted.

Section E: Term of Office

- I. Term of office shall begin on the day after the close of the final budgeted production of the academic year.
- II. The term of an officer filling a vacancy shall begin at time of election.
- III. Term of office shall end at the beginning of the next term of office.
- IV. No person shall hold any one office for more than two and a half school years.

Section F: Early Departure from Office

I. Replacement Procedure

- a) Should an officer resign, be removed from office, or otherwise become incapable of continuing in office, the Executive Committee shall immediately post notification of the vacancy and appoint an interim officer to fulfill the duties of the vacant office until such a time as a new officer is selected.

- b) The President or acting President shall call an election meeting for the purpose of electing a permanent replacement. During the Rensselaer Polytechnic Institute Fall and Spring semesters, this meeting shall take place no later than three weeks after the time of vacancy. If the vacancy occurs while Rensselaer is not in session, the President or acting President can choose to delay the meeting until Rensselaer is in session, and shall call the meeting no more than three weeks after the start of the semester.
- c) Candidates for that position shall be nominated and seconded at that meeting and must accept their nomination in order to be eligible for office. The new officer shall be elected by a majority vote of the Voting Members in attendance at that meeting.

II. **Impeachment**

- a) Impeachment proceedings against an officer shall be initiated upon presentation of a petition for impeachment, containing the signatures of at least 33% of the Voting Membership, to any Executive Committee member.
- b) Within one week of the presentation of the petition, a general meeting shall be held to vote on the impeachment. Notice of this meeting must be posted no fewer than three days before the date of the meeting.
- c) Reasonable effort must be made to notify the officer subject to impeachment of the impending impeachment no fewer than three days prior to the meeting. That officer should be notified in person if possible, otherwise by phone or e-mail.
- d) If the officer being impeached wishes to attend the impeachment proceedings, the hearing must be scheduled at a time when that officer can attend.
- e) A vote of 66% of the total voting membership present at the meeting shall be required for removal from office.
- f) Should the President be the officer subject to impeachment, the meeting shall be chaired by the highest ranking officer in attendance who is not being impeached.

Section G: Officer Lists

The Secretary/Historian shall be required to submit a contact list of the *RPI Players* Executive Committee to the Rensselaer Union Administration Office in accordance with Rensselaer Union Executive Board policies.

Article V: Policies, Standing Rules, and Bylaws

Section A: Parliamentary Procedure

For parliamentary procedure not specified in this constitution or the bylaws, *Robert's Rules of Order - Revised* shall be used as a reference. In situations not defined or provided for in either this constitution, the bylaws, or *Robert's Rules of Order - Revised*, the Executive Committee shall have authority in establishment of policy.

Section B: Bylaws

- I. Bylaws shall provide additional governing for the *RPI Players* beyond the scope of this constitution.
- II. The bylaws must include the following items:
 - a) Definition of "posted".
 - b) Dates for selection of Directors for each budgeted show.
 - c) Dates for selection of Producers for each budgeted production.
- III. The bylaws shall be defined and approved by a majority vote of the Voting Membership of the *RPI Players*.

Section C: Language

The official language of all meetings of the *RPI Players* shall be English unless, by unanimous vote of all those present at that meeting, an alternative language is chosen.

Section D: Rensselaer Union Policies

In the event that this constitution comes into conflict with any Rensselaer Union or Rensselaer Polytechnic Institute rule or standard, then the *RPI Players* constitution shall be superseded by the Rensselaer Union or Rensselaer Polytechnic Institute rule or standard.

Article VI: Disciplinary Action/Suspension

Section A: Revocation of Membership

- I. If a person has violated the rules of the *RPI Players*, of the Rensselaer Union, or of Rensselaer Polytechnic Institute, the Executive Committee may call an Executive Committee Meeting at which partial or total membership benefits and rights of said person may be removed by a majority vote of the Executive Committee.
- II. Notice of this meeting must be posted no fewer than three days before the date of the meeting.
- III. Reasonable effort must be made to notify the person subject to disciplinary action or suspension of the impending proceedings no fewer than three days prior to the meeting. That person should be notified in person if possible, otherwise by phone or e-mail.
- IV. If the person subject to disciplinary action or suspension wishes to attend the hearing, all reasonable effort must be made to schedule the hearing at a time when that person can attend.

- V. Disciplinary action and suspension decisions of the Executive Committee may be overridden by a vote of at least 66% of the General Membership of the *RPI Players*.

Section B: Rensselaer Union Judicial Board and E-Board

- I. At any time during the disciplinary period, the issue resulting in the withdrawal of membership benefits or rights for student, faculty, or staff members of the Rensselaer Community may be referred to the Rensselaer Union Judicial Board as an appeal case. The disciplinary action or suspension remains in effect unless or until overturned by the Rensselaer Union Judicial Board.
- II. The withdrawal of membership benefits or rights of any other members may be appealed to the Rensselaer Union Executive Board, including, but not limited to alumni, and associate members participating by virtue of the Hudson-Mohawk Consortium relationship.

Article VII: Meetings

Section A: General Meetings

- I. **Frequency and Date**
 - a) General Meetings of the *RPI Players* shall be held on the first Sunday of each month that occurs while school is in session, unless otherwise scheduled by a majority vote of the Executive Committee.
 - b) The General Meeting in March shall take place immediately following the close of the Election Meeting.
- II. **Additional Meetings**
 - a) At the request of 25% of the Voting Membership of the *RPI Players*, the President will call a general meeting of the *RPI Players*.
 - b) At the request of 50% of the Executive Committee, the President will call a general meeting of the *RPI Players*.
- III. **Announcement**

All general meetings shall be announced to members no less than one week in advance.
- IV. **Attendance**
 - a) All general meetings are open to the public.
 - b) A reasonable attempt shall be made to schedule meetings when a majority of the General Membership can attend.
 - c) A quorum shall consist of 50% of the total number of voting members of the *RPI Players*. This number of members shall be sufficient to conduct all business of the *RPI Players*.

V. **Procedure**

- a) The meeting shall be chaired by the President, or in the President's absence, the highest ranking officer in attendance. If no officers can be present, the Executive Committee shall reschedule the meeting.
- b) Each member shall have a voice in consensus decisions.
- c) The chair of the meeting shall only vote to break a tie. Each other Voting Member in attendance shall have exactly one vote.

Section B: Season Selection Meeting

I. **Organization**

Season Selection will be comprised of two separate meetings, The Preliminary Selection Meeting, and The Production Selection Meeting

II. **Date and Announcement**

- a) The President shall hold the Production Selection Meeting immediately preceding the December General Meeting for the purpose of selecting productions for the following academic year.
- b) The Preliminary Selection Meeting shall be held on a date at least two weeks prior to the Production Selection meeting for the purpose of selecting productions to be discussed.
- c) The Preliminary Selection Meeting and the Production Selection Meeting shall be announced to members no less than one week in advance.

III. **Attendance**

- a) The Season Selection Meetings are open to the public.
- b) A reasonable attempt shall be made to schedule the Season Selection Meetings when a majority of the General Membership can attend.
- c) 60% of the Voting Membership of the *RPI Players* shall constitute a quorum for Production Selection Meeting.
- d) The majority of the members of the Preliminary Selection Meeting shall not be Executive Committee members.

IV. **Procedure**

- a) Chair
 - i) The Secretary-Historian, shall be Chair of the Season Selection Meetings.
 - ii) Should the Secretary-Historian be unable to attend, the meeting shall be chaired by the highest ranking officer in attendance.

- b) All members, including volunteer members, may participate in the Season Selection Meetings and may vote on the productions.
- c) Preliminary Selection Meeting
 - i) The preliminary selection meeting shall be held to select shows to be presented at the production selection meeting.
 - ii) The preliminary selection meeting shall be bound by the rules and guidelines set by the Secretary Historian and approved by the executive committee.
 - iii) The Secretary Historian shall solicit recommendations for productions from the general membership of the *RPI Players* during the time preceding the preliminary selection meeting.
 - iv) The members present at the preliminary selection meeting shall be responsible for researching and presenting all productions being considered.
 - v) The members present at the preliminary selection meeting shall reduce shows submitted to a list of 7 potential shows for each production under consideration, to be presented at the production selection meeting.
 - vi) The results of this meeting shall be posted immediately following the meeting.
- d) Production Selection Meeting
 - i) The Production Selection meeting shall be held to select the productions for the upcoming season.
 - ii) Before the voting, the list of shows selected at the preliminary selection meeting shall be presented to the membership. The membership will be given an opportunity to discuss each production.
 - iii) Productions shall be selected in the order they will be performed.
 - iv) Selection shall be by a blind vote; the votes will be counted by the chair of the Production Selection Meeting.
 - v) A simple majority vote of the membership in attendance at the meeting shall be required for the selection of a production.
 - vi) In the event that no production has the majority, there shall be an immediate vote between the two productions with the greatest number of votes.

- vii) In the event that the vote between two productions results in a tie, the chair of the Production Selection Meeting shall cast the deciding vote.
- e) Voting Membership Approval during the Production Selection Meeting
 - i) Immediately following the selection of a production, a vote of 75% from the Voting Membership in attendance shall be required for Approval of the selected production.
 - ii) If the selected production is not Approved, selection of that particular production shall be repeated.
 - iii) If a Voting Membership Approval vote fails twice in a row the results from that discussion are voided, if a production has already been confirmed, those results are not voided. Any results that are voided in such a way are to be the business of another meeting scheduled at least a week later.

Section C: Election Meeting

I. Date and Announcement

- a) The President shall call a meeting on the first Sunday in March that occurs while school is in session for the purpose of electing officers for the following term of office.
- b) The Election Meeting shall be announced to members no less than one week in advance.

II. Attendance

- a) The Election Meeting is open to the public.
- b) A reasonable attempt shall be made to schedule the Election Meeting when a majority of the General Membership can attend.
- c) 66% of the Voting Membership of the *RPI Players* shall constitute a quorum for elections.

III. Procedure

- a) The Nominations Committee shall select the Chair of the Elections Meeting and the chair shall not be a candidate for office.
- b) At the beginning of the meeting, the membership shall select an assistant to the chair of the meeting. The assistant must not be a candidate for office.
- c) The Voting Membership in attendance at this meeting may make additional nominations for office. Only those nominated candidates who meet the eligibility requirements and accept the nomination are eligible for election to office.

- d) Officers shall be elected in order of rank.
- e) Election shall be by secret ballot.
- f) The chair of the election meeting and their assistant shall count the ballots.
- g) The results of the election shall be posted for a period of no fewer than two weeks following the election.
- h) A majority vote of the Voting Membership in attendance at the meeting shall be required for election to office.
 - i) In the event that no candidate has the majority, there shall be an immediate election between the two candidates with the greatest number of votes.
 - ii) In the event that a vote between the two candidates results in a tie or no majority is reached, the election between those two candidates shall be repeated.

Article VIII: Committees

Section A: Executive Committee

- I. **Conditions of the Committee**
 - a) The *RPI Players* shall have an Executive Committee that will act on behalf of the club between general meetings. The Executive Committee shall serve as the governing body of the *RPI Players*.
 - b) The actions of the Executive Committee are subject to review and approval by the membership of the *RPI Players*. Any action of the Executive Committee may be overridden by a vote of at least 66% of the Voting Membership, unless otherwise specified in this constitution.
- II. **Members**

The Executive Committee shall consist of President, Business Manager, Technical Director, Secretary-Historian, and Membership Chair.
- III. **Duties**
 - a) The Executive Committee shall manage all operations of the *RPI Players*.
 - b) The Executive Committee shall approve a budget for each year.
 - c) The Executive Committee shall communicate with the staff of each production.
 - d) The Executive Committee shall determine all policies of the *RPI Players*.
 - e) The Executive Committee shall follow all Rensselaer Union Policies and Procedures.
- IV. **Meetings**
 - a) The Executive Committee shall meet at least twice a month during the academic year.
 - b) Executive Committee meetings shall be called by the President.

- c) The meetings shall be chaired by the President, or, in the President's absence, the highest ranking officer in attendance.
- d) At the request of two or more members of the Executive Committee, the President shall call a meeting within three days.
- e) The President shall notify the General Membership of the *RPI Players* of Executive Committee meetings.
- f) All Executive Committee Meetings shall be open to the general membership of the *RPI Players* unless voted closed by a majority of Executive Committee members.
- g) The Executive Committee may invite specific persons to any meeting.

V. Voting

- a) A quorum shall consist of three Executive Committee members, and shall be sufficient to conduct all business of the *RPI Players* Executive Committee.
- b) The chair of the meeting shall only vote to break a tie. Each other officer in attendance shall have exactly one vote.
- c) A majority of the officers present shall be sufficient to pass on all matters, unless otherwise stated in this constitution.

Section B: Production Selection Committee

- I. The chair of the Production Selection Committee shall be the Secretary-Historian.
- II. The majority of the members of the Production Selection Committee shall not be Executive Committee members.
- III. The Production Selection Committee shall be bound by guidelines set by the Secretary-Historian and approved by the Executive Committee.
- IV. The Production Selection Committee shall consist of members interested in selecting productions for the *RPI Players*.
- V. The Production Selection Committee shall solicit recommendations for productions from the general membership of the *RPI Players* during the time preceding the production selection meeting.
- VI. Before any production selection meeting, the Production Selection Committee shall prepare a preliminary list of productions to be voted upon.
- VII. The Production Selection Committee shall be responsible for researching all productions being considered and shall present a summary of each to the General Membership at the meeting.

Section C: Nominating Committee

- I. A Nominating Committee shall be formed each year for the purpose of nominating candidates for next term's offices. The names of these committee members shall be posted when the committee is established.
- II. The Nominating Committee shall consist of all interested Voting Members of the *RPI Players* who shall be ineligible for office the next term.
- III. The Chair of the Nominating Committee shall be elected by a majority vote of all members of the Nominating Committee.
- IV. The Nominating Committee shall nominate no more than two candidates for each office of the *RPI Players*.
- V. Each nominated member of the *RPI Players* must accept or decline the nomination to any member of the Nominating Committee by midnight of the day one week before the voting meeting. Any nominated member who does not respond by that time will be assumed to have declined the nomination.
- VI. In the case that there are fewer than two Nominating Committee members, nominations for officers shall be taken only from the floor during the Elections Meeting. The chair of the Election Meeting must be a General Member who is ineligible to run for office and shall be selected by the Nominating Committee.
- VII. The Chair of the Election Meeting shall be required to post a list of all candidates who have accepted their nomination no fewer than five days before the Election Meeting.

Section E: Other Committees

The Executive Committee shall have the power to form other committees to carry out specific duties.

Article IX: Finance

Section A: Rensselaer Union Policies

The *RPI Players* shall follow all Rensselaer Union financial policies and procedures.

Section B: *RPI Players* Budgetary Procedure

- I. The Executive Committee shall consult with the *RPI Players* Faculty/Staff Advisor and Rensselaer Union appointed Student Activities Resource Person about long-term goals and projects.
- II. The Executive Committee shall be responsible for compiling and soliciting budgetary proposals from the general membership of the *RPI Players*.
- III. The Business Manager shall create the budget for the *RPI Players* from input provided by the Executive Committee, and shall include any long-term plans of the *RPI Players* with the budget.

- IV. The Executive Committee shall be responsible for presenting the budget of the *RPI Players* to the Rensselaer Union Executive Board in compliance with Rensselaer Union Executive Board policies.
- V. The Business Manager shall oversee and manage the budget of the *RPI Players* during the Business Manager's term of office.

Section C: *RPI Playhouse* Budgetary Procedure

- I. The Executive Committee shall consult with the *RPI Players* Faculty/Staff Advisor and Rensselaer Union appointed Student Activities Resource Person about long-term goals and projects.
- II. The Executive Committee shall be responsible for compiling and soliciting budgetary proposals from the General Membership of the *RPI Players* and other organizations that regularly use the *RPI Playhouse*.
- III. The Business Manager shall create the budget for the *RPI Playhouse* by working with the Executive Committee, the Rensselaer Union Administration Office, and other organizations that regularly use the *RPI Playhouse*.
- IV. An updated capital replacement schedule shall be included with the budget.
- V. The Executive Committee shall be responsible for presenting the budget of the *RPI Playhouse* to the Rensselaer Union Executive Board in compliance with Rensselaer Union Executive Board policies.
- VI. The Business Manager, in collaboration with the Rensselaer Union Administration Office, shall oversee and manage the budget of the *RPI Playhouse* during the Business Manager's term of office.

Article X: Productions

Section A: Director

- I. The Executive Committee shall be responsible for selecting a Director for each show before the date specified in the bylaws.
- II. The Director shall be responsible for all creative aspects pertaining to the show.

Section B: Producer

- I. The Executive Committee shall be responsible for selecting a Producer for each production before the date specified in the bylaws.
- II. The Producer shall be responsible for all non-creative aspects of the production, including but not limited to:
 - a) Scheduling in conjunction with the Director.
 - b) Finance under the guidance of the Business Manager.
 - c) Room and building reservations for rehearsal and performance space.
 - d) Communication with the Executive Committee

Section C: Production Team

The Production Team shall consist of the Producer, Director and any other people chosen by the Producer to assist in the production of a show.

Article XI: Honor Fraternity

RPI Players is affiliated with the honorary theater fraternity Alpha Psi Omega. The Delta Xi cast of Alpha Psi Omega shall represent the Rensselaer Polytechnic Institute community.

Article XII: Faculty/Staff Advisor

Section A: Purpose

The Faculty/Staff Advisor shall serve as a liaison between the *RPI Players* and Rensselaer Polytechnic Institute. The Faculty/Staff Advisor shall help to provide continuity for the *RPI Players*.

Section B: Selection and Tenure

- I. The Faculty/Staff Advisor shall be selected by a majority vote of the voting membership of the *RPI Players* at the next general meeting after the position is vacated.
- II. The Faculty/Staff Advisor shall serve in this position as long as that person is able to fulfill the obligations of this position and is a member of the faculty or staff of Rensselaer Polytechnic Institute.
- III. The Faculty/Staff Advisor may vacate office by the following means:
 - a) Resignation or Retirement
 - b) Departure from RPI
 - c) Impeachment
- IV. Should the Faculty/Staff Advisor be impeached, the procedure shall be the same as for the impeachment of an officer, as defined in Article IV, § F.

Article XIII: Amendments and Ratification

Section A: Amendments

- I. If it becomes necessary that any part of the *RPI Players'* constitution be changed, or that additions to the *RPI Players'* constitution be made, 66% of the Voting Membership of the *RPI Players* and subsequent approval by the Rensselaer Union Executive Board must be obtained.
- II. The amendment may be voted upon no sooner than the first general meeting after its original presentation to the *RPI Players* membership.
- III. In the interim between the first presentation of the amendment and the voting meeting, a copy of the amendment shall be posted.

Section B: Ratification

- I. The club's constitution shall be effective immediately upon ratification by at least 66% of the Voting Membership of the *RPI Players* and subsequent approval by the Rensselaer Union Executive Board.
- II. This constitution may be voted upon no sooner than the first general meeting after its original presentation to the *RPI Players* membership.

Section C: Abrogation

This constitution abrogates all previous constitutions.